

Behavior Policy

Lake City Public Library is designed for the use of all members of the public. Patrons are expected to observe the rights of other patrons and staff members and to use the library for its intended purposes.

Patrons shall be engaged in normal activities associated with the use of the library while in the building. Patrons not engaged in reading, studying, using a computer or audio-visual equipment, attending programs, or other appropriate uses of the library may be asked to leave the building. **Loitering will not be tolerated.**

Patrons are expected to wear appropriate clothing which includes wearing shirts and shoes while in the library.

Patrons whose bodily hygiene is offensive so as to cause a nuisance to others shall be required to leave the building.

Unacceptable behavior includes, but is not limited to:

- Loud, excessive or disruptive conversations.
- Congregating in the lobby or around the entrance.
- Eating or drinking in any part of the library other than the community meeting room.
- Buying, selling, or soliciting.
- Disorderly conduct, noise, or activity; roaming.
- Misuse of library furnishings, e.g., feet or shoes on furniture.
- Engaging in behavior which is disruptive, harassing, or threatening in nature to library patrons or staff.
- Using skates, skateboards, in-line skates and similar products in the library.
- Intentionally damaging library property.
- Use of audio equipment or cell phones which may result in disturbing other patrons.

Warning: In most cases, patrons who are behaving inappropriately in the library will be given one warning and asked to behave in an appropriate manner.

Expulsion: Patrons who refuse to behave more appropriately after one warning will be asked to leave the library.

Calling the police: In cases where patrons pose a clear danger to themselves or others, or where there is deliberate violation of the law, or refusal to leave the library after being asked to leave by the staff, the staff is authorized to call the police.

An **incident report** must be completed by any staff member involved with patrons who are in violation of the above conduct policy. Individuals whose names appear repeatedly may be barred from the library for an extended period of time, to be determined by the Library Director.